

Washington West Supervisory Union Decision Making Template

Name of Meeting:

Date:

Participants:

<p>Need(s):</p> <p>1)</p> <p>2)</p> <p>3)</p>	<p>Key Stakeholders (board, parents, staff):</p>
<p>Goal(s):</p> <p>1)</p> <p>2)</p> <p>3)</p>	<p>Point Person:</p> <p>1)</p> <p>2)</p> <p>3)</p>
<p>Discussion</p>	
<p>Action Steps:</p> <p>1)</p> <p>2)</p> <p>3)</p>	<p>Deadlines:</p> <p>1)</p> <p>2)</p> <p>3)</p>
<p>Resources/Funding Needed:</p>	
<p>Follow Up Meeting(s):</p>	<p>Follow up Correspondence:</p>